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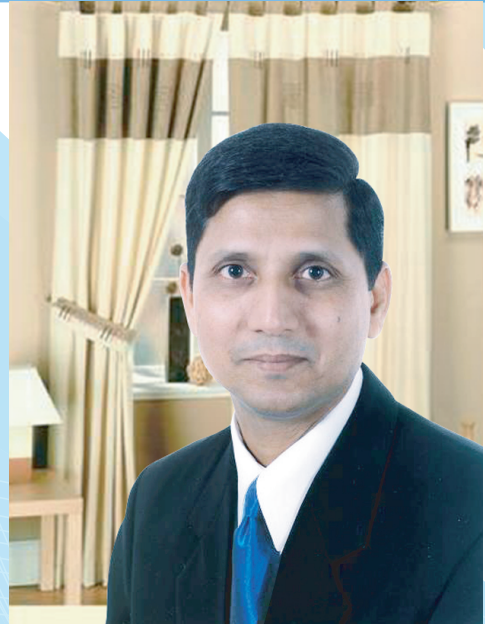


RAKIN



# Message

## President & CEO



On January 24, 2005 **RAKIN** emerged in Canada with a view to serve the employment needs of the growing industries around the globe. Over the past few years, we have witnessed significant changes in the world employment market largely owing to technological advancements and rapid globalization. **RAKIN** has quickly adjusted to all these new and important developments and provided smart solutions to the employers needs.

Increased revenue, improved productivity, providing outstanding customer service, retaining customers and developing employee moral. All these have been the most talked about issues and focus of attention of the current corporate world. We live in a World of fierce competition where firms tend to gain competitive edge on a constant basis. It is therefore; imperative for a firm to meet current challenges successfully and deal with the future uncertainties. **RAKIN** is fully aware of your current and future manpower needs and **RAKIN's** motto is to help you become cost-effective hence competitive in the global market. **RAKIN** is committed to providing you with **skilled and cost effective labor**, which in turn ensures your competitiveness in the global marketplace.

**RAKIN** Manpower Consulting customizes services to meet your company's needs. We can help you go ahead, establish new horizons and build a solid foundation for success. We can provide your regular staff, provide new or additional staff, provide customized training to the existing staff as well as offer a wide variety of consulting options.

**RAKIN** is proud to be an employer's agent and we want to continue to provide the full spectrum of services that our employers need and expect. Attracting, retaining and developing the right set of people are major challenges of our time. When you choose **RAKIN** Manpower Consulting Service, you gain immediate access to highly skilled professionals determined to provide the highest quality work with the highest standards.

Please Contact us today.  
Sincerely,

A handwritten signature in black ink, appearing to read 'Ayub A. Khan'.

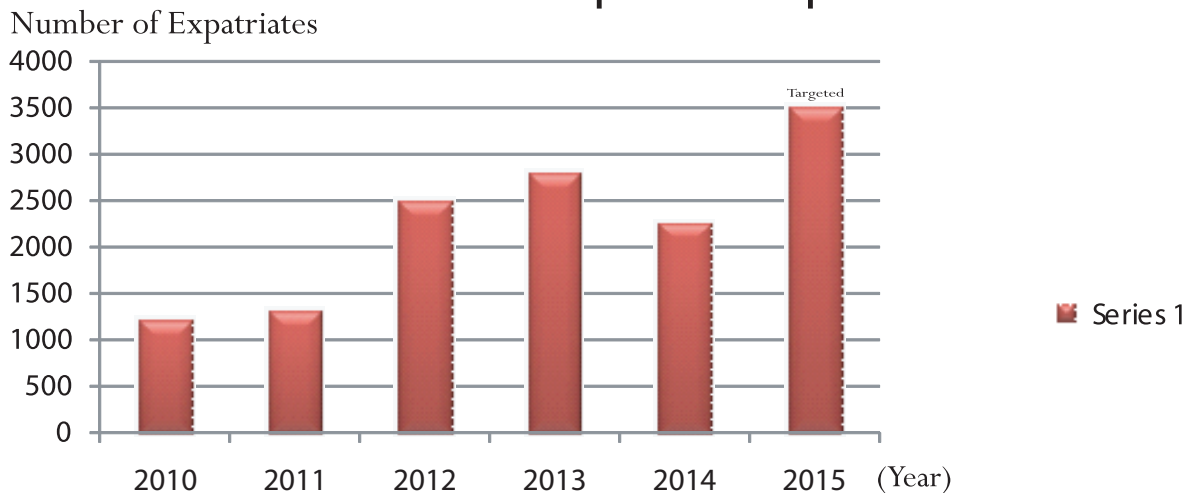
AYUB A KHAN

**RAKIN**

## THE HR SOURCE FOR HIRING RIGHT

Knowledge, Energy, Integrity - is what you look for in employees, it is what we demand in ourselves. At RAKIN, our job is straightforward; it starts with finding the right person, for the right place, for your HR team and for your company. It's hiring right!

### RAKIN's Manpower Export



## OUR GOALS & COMMITMENT

RAKIN is committed to contribute to the success of our employers across the world by rendering superior level of services carefully designed to match each of our valued employer's distinctive requirements and unique standards.

We are the only licensed and reliable agency that recruits trained, skilled and experienced labors and workers from Bangladesh after following an effective, detailed and trustworthy screening process. Our motto is to recruit the best possible and quality manpower after conducting detailed background checks and on this front we never compromise. RAKIN cares about you and your complete satisfaction is our priority. We work hard around the clock to make sure that as an employer you can relax and concentrate on your business.

We act as the linking agent between the employers and the workers and strive to foster a long lasting relationship with the employers and workers. We exist to serve the manpower needs of each and every employer and of those who follow the ethical and consultative recruitment practices in their organizations.

The Government of Bangladesh approves our recruitment's each of our contracts is countersigned by the High Commission, Consulate or Embassy of Bangladesh.

We look forward to having your say.

Skilled Labor Ready & Available Anytime at Unbeatable and Incredibly Low Rates, Please Call now or e-mail [rakincanada@gmail.com](mailto:rakincanada@gmail.com)

## THE FIVE "R'S" OF COMMITMENT

- **Relationship** – Your success begins with having talented and committed employees within your organization. Our goal is to find those talented and committed individuals. We start by developing a relationship with you as a trusted advisor and business partner. Our success is based on building long-term relationship, not short-term transactional ones.
- **Responsiveness** - Time is money and money is time. Today's business world is fast and furious. We understand the importance of your time and will commit our full attention to your needs. To help manage your expectations, Rakin Canada only accepts a limited number of engagement at a time
- **Research** - Every search is unique and so are the demands of each company. To accommodate the uniqueness of each company and it's needs, we provide individual attention to each search and company. We conduct comprehensive research on each assignment, tailored to meet those unique requirements. Our commitment is to find the right candidate for each position.
- **Reach** - While many large and specialized firms often have "off limits" or "employer blockage" restrictions, we seldom have this issue. In fact, our business model actually limits this from occurring. This provides us with an advantage to thoroughly canvass the marketplace, providing access to the largest pool of talent available. We can go where others cannot.
- **Results** - We can make all of the promises you want, but if we fail to deliver results, all you are left with are empty promises. For your business to succeed, you need to invest in your people, hiring the best of the best. We have a proven track record of delivering qualified and exceptional candidates and that's our commitment above all.



탁월하고 낮은임금의 숙련된 기술자와 노동자가 항상 대기하고 있으니 인력이 필요하신 회사나 개인은 e-mail [rakincanada@gmail.com](mailto:rakincanada@gmail.com) 으로 연락주세요.감사합니다.



## RAKIN'S RECRUITMENT PROCESS

It is our pleasure to share with you the recruitment process we follow while we hire workers in Bangladesh. As a Professional Manpower Supplier we resort to the following process:

- Newspaper Advertisements in the National Daily
- Applications Scrutinized by a Group of Individuals
- Initial Interviews conducted on Personal Attributes by the General Experts
- Final Interviews by the Panel of Human Resources Personnel, Doctors, Engineers and Professional Bodies

After the selection of the Candidates, the board identifies its observations of each candidate based on the interview, approves and passes on the recommendations to the employer.

And upon receiving the employer's approval-

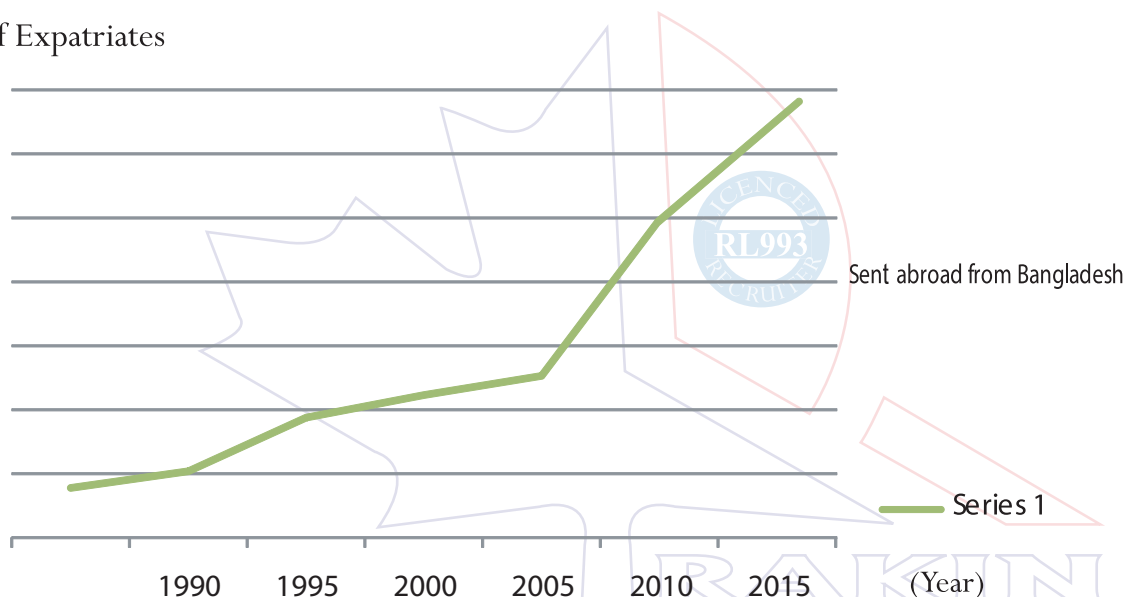
- The selected candidates undergo medical check-up by the designated doctor
- Then the applications are sent to the Government for security checks/clearances
- Finally the passports are submitted for VISA to the relevant Embassy or Consulate

We act on all the above aspects as expeditiously as possible. But we cannot start the process until the Contract is Signed by Employer's designated Authority with our designated representative in that region.

RAKIN Canada is committed to provide the highest level of services to both our clients and our employees.

## 7 Milion Expatriates Working Abroad from Bangladesh

Number of Expatriates



لصتأ شيدال قنب نم امتسفانم نكميالو ادج قصفخنم راعسأب و تقو يا يف قرهام قلامع اني دل دجوت  
ينورتكلال ديربلاب قلاسر ت عباوا نال [rakincanada@gmail.com](mailto:rakincanada@gmail.com)

## RECRUITMENT SERVICES

RAKIN is committed to provide quality services and professional staffing solutions. Our company has excellent track record in providing cost-effective, culturally diverse employees with multilingual capabilities. We have qualified **Placement Specialists** who conduct thorough evaluation and reference check to ensure complete client satisfaction. Our extensive database includes highly experienced technical workers including all kinds of labor. Our agency has achieved phenomenal success during its years tenure and received numerous business awards for excellence within this period.

We serve your changing needs by providing quality and cost effective placement services that enables you to meet your goals and objectives. We make sure that every person who is to be presented before you for consideration has been screened, interviewed, tested and reference checked properly.



## Winning Award

### POSITIONS PLACED BY US

Our experience and proven quality service is our asset and we care for every order we receive. Just call our client service department and provide us with your staffing requirements, location of the job assignment and the starting date and we will start working on your request immediately. You can count on us for speedy service and prompt supply of quality workers at a very competitive rate.

*We provide flexible staffing and contract services in the following distinctive categories and*

- |                               |                                |
|-------------------------------|--------------------------------|
| ◆ Construction Sector         | ◆ Accounts & Financial Service |
| ◆ IT Field/Computer           | ◆ General Labor/Factory Worker |
| ◆ Hotel & Restaurant Position | ◆ Health Care Sector           |
| ◆ Office & Administration     | ◆ Engineering                  |
| ◆ Sales and Marketing         | ◆ Mining                       |
| ◆ Marine Sector               | ◆ Facilities Management        |

## VARIABLE EXPENSES ADVANTAGE

Create a variable expense instead of a fixed cost.

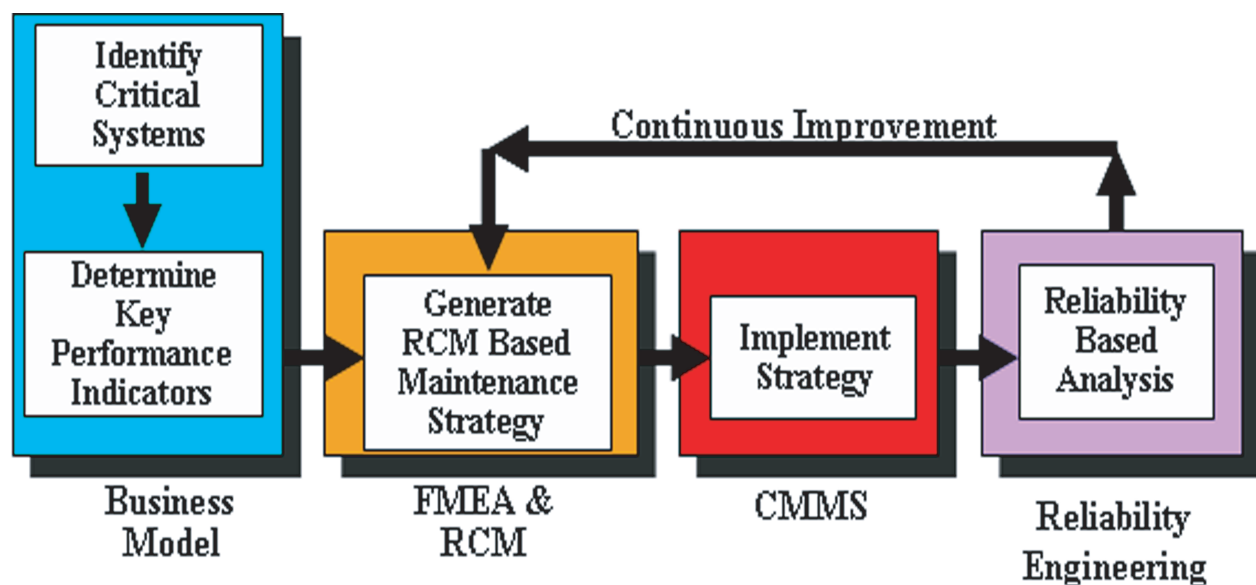
Flexible staffing and contract services have been proven to be a very productive and valuable solution in many situations, such as:

- one time projects
- vacation or leave of absence
- maternity leave or long term disability
- seasonal or cyclical business activity



Our trained consultants will take time to understand your business, your priorities or objectives and your placement requirements before proceeding with selection of workers.

Enjoy the convenience of selecting from a pool of individuals who are experienced, have references, whose backgrounds have been meticulously checked, who have high level of skills and which has been duly tested.



# Facilities Management

# RAKIN

Trabajadores disponibles, listos en cualquier momento, Eficientes, a muy Buenos precios bajos. Desde Bangladesh por contactenos ; Correo Electronico: [rakincanada@gmail.com](mailto:rakincanada@gmail.com). O puedes llamar # de telefono



## RAKIN TRAINING SCHOOL

Our vocational high schools offer programs in five fields: agriculture, technology/engineering, commerce/business, maritime/fishery, and home economics. In principle, all students in the first year of high school (10th grade) follow a common national curriculum, in the second and third year (11th and 12th grades) students are offered courses relevant to their specialization. In some programs, students may participate in workplace training through co-operation between schools and local employers. The government is now piloting Vocational Meister Schools in which workplace training is an important part of the program. Around half of all vocational high schools are private. Private and public schools operate according to similar rules; for example, they charge the same fees for high school education, with an exception for poorer families.



The number of students in vocational high schools have increased threefold today from 1995. To make vocational schools more attractive, in April 2001 the Bangladesh government has included a clause to have training facilities with all manpower supplying agencies.

## CANDIDATES

At **RAKIN** we are committed to finding and placing candidates in positions that best match their skill sets and talent levels, enthusiasm and corporate cultural interests, thus positioning them for career success. We evaluate each candidate's educational background, professional work experience, career goals and aspirations, interest in the position(s), and soft skills, among numerous other items, as we work to find the best fit.

Kalifiye işgücü her an hazır ve emrinizde! İnaniılmaz derecede makul ücretler! Daha fazla bilgi için arayın ya da e-posta gönderin: RAKIN Canada (Bangladesh), [Tel:8802 903 9911](tel:88029039911), 903 9922 Ce:0173 000 1188, [rakincanada@gmail.com](mailto:rakincanada@gmail.com)

## ADMINISTRATIVE SERVICES

Data Management

Association Management Services

RAKIN Canada provides a wide range of administrative services to both independent business owners and corporate customers. These services include:

- Preparation, production and distribution of Newsletters
- Design, production and implementation of client surveys for a wide variety of purposes
- Database design, administration and operation
- Report preparation
- Professional multi-media presentations
- Professional business and project proposals

We are continually broadening our range of services as we research and look for sources of information for the distinctive and unique requirements of our valued customers. Our specialists develop creative, customized solutions in line with the client's most specific needs based on 'flexibility', 'affordability', and 'dependability'. In essence, these words describe our "Administrative Edge".

We can be contracted either on a group/permanent or individual/temporary basis, depending on the customer's needs and preferences. Each of our services is tailored to fit the needs of large corporations and small businesses alike.

Our staffs are committed to providing top quality services to all our valued customers and this bears the testimony to our professionalism.

## ABOUT US

"The Difference Between Ordinary And Extraordinary Is That Little Extra!"

We pride ourselves in providing "extraordinary" services at RAKIN Canada.

Our extensive years experience in Asian and North American regions with general management, data management, business functions, planning and support services for human resources have made us a leading company in this particular field. Our impressive background qualifies us to effectively assist businesses in all these varied areas, saving your company's time and money.

"Hiring The Right Employee Is Imperative In Today's Business Climate."

To run a successful business, a company must have well trained employees that properly fit into their positions. Our recruits are trained and educated in reputed institutions and training centers before their placements are made in any country.

"Managing Associations Effectively Requires A Hands-On Approach."

Providing comprehensive management of Associations, whether run for profit or not for profit requires a thorough understanding of an Association's goals and objectives. RAKIN Canadas' experience in managing both local and national Associations has made them an expert in this field from building memberships to producing newsletters.

いつでも力強く、熟練した技能を発揮できる技能者は、今、電話かe-mailを下さい！ [rakincanada@gmail.com](mailto:rakincanada@gmail.com)



## GOODS & SERVICES

Houses, apartments, factories, offices, schools, roads, and bridges are only some of the products of the construction industries. This industry's activities include the building of new structures, including site preparations, as well as additions and modifications to existing ones. The industry also includes maintenance, repair, and improvements on these structures.

**Industry organization:** The construction industry is divided into three major segments. The construction of building segment includes contractors, usually called general contractors, who build residential, industrial, commercial, and other buildings. Heavy and civil engineering construction contractors build sewers, roads, highways, bridges, tunnels, and other projects. Specialized trade contractors perform specialized activities related to construction such as carpentry, painting, plumbing, and electrical work. RAKIN Canada fully understands the nature, operations, hours and environment of this industry.

## EMPLOYERS

### OUR FEES

**RAKIN** understands that each corporation or organization has unique financial arrangements with their outside business partners. To accommodate these arrangements, we offer a variety of search agreements. In the event that one of these options does not meet your needs, we are willing to discuss alternative fee plan arrangements. If you are unsure, we can discuss alternative agreements.



### CONTINGENCY

A contingency search is one performed in good faith. RAKIN will refer candidates to you (as outlined in the contract) who we believe are qualified and excellent matches for your positions; your company pays only when it actually hires one of these referred candidates.

### AFFILIATION

BAIRA (Bangladesh Association of International Recruiting Agency)  
CBBC (Canada Bangladesh Business Council)  
DCCI (Dhaka Chamber of Commerce & Industries)

RAKIN



## VALUED CLIENTS/COUNTRIES

- |                      |              |
|----------------------|--------------|
| UNITED STATES        | QATAR        |
| CANADA               | SINGAPORE    |
| JAPAN                | RUSSIA       |
| MALDIVES             | MALAYSIA     |
| BRUNEI               | SOUTH KOREA  |
| SULTANATE OF OMAN    | KUWAIT       |
| UNITED ARAB EMIRATES | SAUDI ARABIA |
| CARIBBEAN ISLAND     | TANZANIA     |
| LIBYA                | MEXICO       |

## ACTS IN BANGLADESH

nada currently operates from its home office in Dhaka Bangladesh  
Office Toronto, Canada.

### **RAKIN Canada (Bangladesh)**

**RAKIN Plaza** House No. 8,  
Block A, Pallabi Extension,  
Dhaka 1216 Bangladesh

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8802 903 9922

mergency: 0173 000 1188

: [rakincanada@gmail.com](mailto:rakincanada@gmail.com)

resume to [rprc@hotmail.com](mailto:rprc@hotmail.com)

## ACTS IN CANADA

**nada**

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N M8V 3Z2

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